



Welcome to Windsor Park School

It is a pleasure to welcome you to a new school year at Windsor Park, a small school that achieves great things! Our school has an established reputation for its talented, committed and skilled staff, a parent community that is supportive and highly involved, and students who work hard to achieve excellent results. Teachers provide challenging and engaging learning opportunities to meet student needs within a safe and caring learning environment that promotes responsibility, well-being and positive relationships.

Windsor Park is well equipped with resources and technology. Students and staff are supported to access, understand, create and share knowledge and expertise to enhance their learning. Teachers provide innovative and creative ways to engage students in learning and support the development of critical thinking, creativity, problem solving and communication skills.

Providing students with the support and opportunities necessary to develop essential leadership skills is an important aspect of education at Windsor Park School. Through a wide variety of leadership opportunities, students are developing skills in citizenship, collaboration, adaptability, innovation, self-direction and teamwork. It is our goal to promote a culture of student confidence and empowerment to influence their world in positive ways, unleashing their potential in learning and life.

Parents play a vital role in their child's education, whether it is supporting them in learning at home, serving as a volunteer in the school or participating in our monthly School Council and/or Fundraising Society meetings and activities. It is our goal to build a strong partnership between home and school to ensure the success of every child. We look forward to continued parental involvement in supporting the critical work of teaching and learning at Windsor Park.

We hope that this School Handbook will provide you with essential information about our school. Please read the handbook carefully, share it and discuss it with your child.

Yours in Learning,

Mrs. Kim Boisvert, Principal



District Vision and Mission 2022 - 2026

Vision

Enhancing pathways for student success

Mission

Our commitment to high-quality public education serves the community and empowers each student to live a life of dignity, fulfilment, empathy and possibility.

District Priorities 2022 - 2026

Priority 1 Build on outstanding learning opportunities for all students.

Priority 2 Advance action towards anti-racism and reconciliation.

Priority 3 Promote a comprehensive approach to student and staff well-being and mental health.

District Values

Accountability | Collaboration | Equity | Integrity

Respectful Learning and Working Environments

Edmonton Public Schools is committed to promoting and providing respectful learning and working environments for all members of our school community. Behaviour that constitutes discrimination, harassment or bullying will not be tolerated. We are committed to maintaining an environment that is safe, respectful, ethical and free from abusive behaviour, harassment and violence in any form. Please help us achieve this goal by interacting in a manner that respects the dignity and value of others.

If you have any questions or concerns regarding your child, please contact your child's teacher directly to gather relevant information and work together at resolving the issue. Thank you in advance for supporting our respectful learning and working environment.

Student, Home and School Partnership Agreement

As partners in education, students, parents and school faculty co-constructed the following *Student, Home and School Partnership Agreement*. This agreement is intended to provide all stakeholders with agreed-upon expectations necessary for student success in learning at Windsor Park School.

Students have a responsibility for their own learning and are expected to:

- demonstrate good citizenship through respect for themselves and others, contributing positively to the school community, and promoting an inclusive environment
- be proactive and make learning a priority when planning their day
- demonstrate a positive attitude toward learning, challenge themselves and set goals for

continuous improvement

- actively participate in all lessons by asking questions, sharing their thoughts and ideas, completing assignments to the best of their ability, and participating in daily home study
- take risks, and embrace their mistakes, using them as an opportunity to learn
- attend school regularly and on time

To support their child's learning, parents and guardians will:

- demonstrate a commitment to the school's mission, vision, values, goals and programming
- work in close partnership with the school staff and stay informed of the child's progress
- ensure that the child attends school regularly and on time
- provide a quiet space and the necessary tools for the child to study at home daily to promote effective study habits
- promote a healthy lifestyle through nutritious meals and regular exercise
- stay informed about school events through the school website, SchoolZone and student agendas
- contribute to the school community through volunteerism, attending school events, and participating in the School Council and Fundraising Society when possible

To help learners succeed, the faculty will:

- provide a welcoming, high-quality learning environment that is suitable to each child's learning needs
- foster risk-taking, value the learning that comes from making mistakes, and celebrate success
- value and promote positive relationships with students, parents, colleagues and community
- communicate with parents in a timely manner regarding the curriculum, expectations, the child's progress, and special events
- engage in on-going professional learning and leadership within a culture of collaboration

Staff

Administration Team

Mrs. Kim Boisvert, *Principal*

Ms. Leanne Pirnak, *Administrative Assistant*

Division One Team

Mrs. Maya Halloran, *Kindergarten*

Mrs. Crystal Wilson, *Grade 1*

Ms. Cynthia Yamach, *Grade 2*

Mrs. Linda Toal, *Grade 3*

Division Two Team

Ms. Ali Stewart, *Grade 4*

Mrs. Kelley Jespersen, *Grade 5*

Ms. Stacie Arends, *Grade 6*

Learning Support Team

Mrs. Alisa Garcia, *Educational Assistant*

Ms. Krista Crawley, *Educational Assistant*

Ms. Xiaomei Zheng, *Educational Assistant*

Mrs. Alisa Garcia, *Library Technician*

Mrs. Heida Arnason, *Music & Intervention*

Custodian

Mrs. Daisy Espelita, *Head Custodian*

Important Dates

September 1	Labour Day (no school)
September 2	First Day of School
September 11	Meet the Teacher
September 30	National Day for Truth & Reconciliation (no staff or students)
October 13	Thanksgiving (no teachers or students)
October 20	Professional Learning Day (no students)
October 21-24	Parent/Student/Teacher Conferences
November 11	Remembrance Day (no staff or students)
November 12-14	Non-Instructional Day (no staff or students)
November 28	Progress Report Posted to SchoolZone Grades 1-6
December 10-11	Winter Concert
December 22 to January 2	Winter Break (no staff or students)
January 5	Classes Resume
January 28	Professional Learning Day (no students)
February 16	Family Day (no staff or students)
February 17	Professional Learning Day (no students)
February 26 - 27	Teachers' Convention (no students)
March 19	Celebration of Learning
March 20	Professional Learning Day (no students)
March 23-27	Science Blitz
March 30-April 6	Spring Break (no staff or students)
May 18	Victoria Day (no staff or students)
May 27	Professional Learning Day (no students)
May 28-29	Non-Instructional Day (no staff or students)
June 23	Last Day of Classes

Timetable

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:30 - 8:35	WARNING BELL & ENTRY				
PERIOD 1 8:35 – 9:10					
PERIOD 2 9:10 – 9:40					
PERIOD 3 9:40 – 10:10					
10:10 – 10:25	RECESS				
PERIOD 4 10:25 – 11:00					
PERIOD 5 11:00 – 11:35					
11:30	Kindergarten Dismissal				
11:35 – 12:05	Lunch A Gr 2, 4, 6 outside				
12:05 - 12:24	Lunch B Gr 1, 3, 5 outside				

12:24 – 12:29	WARNING BELL & ENTRY				
PERIOD 6 12:29 – 1:01					
PERIOD 7 1:01 – 1:32					
PERIOD 8 1:32 - 2:03					
2:03 - 2:18	RECESS				
PERIOD 9 2:18 – 2:49					
PERIOD 10 2:49 – 3:20					

Parking and Student Drop Off/Pick Up

The safety of students is a top priority and is our collective responsibility. To keep students safe, we ask that you:

- Always drop off/pick up students on the school side of the street so that they do not have to cross it during these very busy times
- Drop off/pick up students from the back of the school on 119 Street on the school side of the street. Do not park in the bus zone. Please pull ahead and make room for others
- Do not use 118 St (the front of the school) to drop students off during this time of construction
- Do not use the south driveway, staff parking lot, north parking lot or community hall to drop off or pick up students
- Follow the rules of the road, do not make U-turns or park illegally
- Do not walk through the staff parking lot or on the south driveway. There is a sidewalk adjacent to the school for pedestrians
- The North parking lot is for visitor parking, if you are volunteering, you must sign in at the office with your license plate number
- Parking on 119 St in the loading zones, when you have obtained a permit from the office or have information that the parking limit has been lifted is acceptable

Supervision

Our staff provides supervision beginning at 8:15 before school and 3:20 after school, as well as both morning and afternoon recesses. Paid lunchroom aides supervise students during the lunch hour. Students should not arrive at school before 8:15 AM or remain on the school grounds after 3:30 PM unless they are supervised by an adult.

Students who are not supervised by an adult are expected to proceed directly home after school. If they have permission from a parent to play on school grounds after hours, they must go home first and are welcome to return after 4:00 PM. Student safety is our priority and these important protocols

help us to ensure that all students are accounted for at the end of each day. Thank you in advance for your cooperation.

For the safety of our students, parents or members of our community who are on the school playground during recess breaks may be questioned by our supervisors to seek clarification for their presence. Parents who are picking their child up during recess breaks are required to first sign them out at the office.

Entrances

Students must line up at their designated entrances at first bell as follows:

Door	Location	Grades
B	West	K - 3
C	West	4 - 6

For the safety of our staff and students, all exterior doors are locked. Students arriving after the 8:30 bell and student entry will be expected to use the front entrance and report to the office for attendance and a late slip.

We recognize that parents of our younger students, especially children in kindergarten and grade one, want to assist their child in getting ready for class. However, it is important for students to gain independence in walking to their classroom appropriately. Once your child understands his/her classroom routines, we ask that you say good-bye at their assigned entrance. Extra time is provided for students to get settled and they will be assisted if necessary. If you feel your child requires your support throughout the year for specific reasons, please discuss this in advance with the classroom teacher.

Finally, please pick your child up at their assigned entrance on time. We ask that you do not come through the front entrance because the security system used to gain entrance into the school causes significant congestion with our phone lines first thing in the morning, at lunch and at the end of the day.

Lunch Program

Grades 1 – 6

Our school provides a supervised lunch program on a regular or drop-in basis as a service to parents of students in grades 1 - 6. However, we encourage parents if at all possible, to make other arrangements for lunch. Children benefit from a break in school routine.

A *Lunch Program Registration Form* will be available for parents to complete in SchoolZone in early September. Lunch program fees are charged to cover the cost of supervision.

If your child is registered for the lunch program, ensure that they bring a healthy lunch with all necessary utensils to school each day. In an effort to be eco-friendly we will not be providing plastic utensils. Students are expected to take home all garbage including items such as orange peels, plastic wrap and juice containers. Parents should ensure that their child has a sealable plastic bag or appropriate container so that other belongings are not ruined. Help us reduce, recycle, and reuse with “garbageless lunch”. If your child attends the lunch program on a daily basis, and will be leaving the school for lunch they are required to be signed out at the office by a parent/guardian or have a note provided to the office detailing their absence from lunch that day.

Students staying for lunch are expected to conduct themselves in a respectful, responsible manner. Students who are not cooperative will be asked to eat their lunch with another class. Students not in the regular lunch program who stay for lunch to attend a scheduled extracurricular activity will pay the daily fee to attend and be supervised within the lunch program. If your child goes home for lunch and is not registered for the lunch program they should not return to school until lunch concludes at 12:24 PM.

Nutrition

In the interest of promoting good nutrition and dental care, the consumption of gum, candy, soft drinks, and other junk food is not encouraged in the school or on the playground. We wish to help students make wise choices in their selection of food. Your assistance in helping your child make healthy food choices and in supporting this focus on nutrition by not sending such foods would be most appreciated.

Each year, we have some children with severe allergies that may result in life-threatening conditions. As a result, Windsor Park School is “allergy friendly.” Please refrain from sending any food items containing peanuts or peanut butter to school to ensure the safety of those students with severe allergies to peanuts. If your child has a severe allergy, please contact the office and your child’s teacher prior to the first day of school.

Attendance, Lates, and Absentee Check

Regular Attendance—It’s the Law

Consistent attendance leads to success in school, post-secondary and the world of work, and promotes a sense of belonging at school. The *Education Act* reminds parents that students are expected to attend school and be punctual every day. Students are only considered excused from attending school if they must be away due to:

- sickness or other unavoidable cause
- the day being recognized as a religious holiday by the religious denomination that the child belongs to

- suspension or expulsion
- an exemption from compulsory attendance granted by the Board for a defined period of time

Reporting an Absence

We check for absences each morning and afternoon to ensure that your child arrives at school safely. If you know that your child is going to be away, you can report it in SchoolZone. On your mobile phone or desktop computer, enter your child's absence starting a week before it occurs or up to the day they are absent. In SchoolZone, choose the [Student Profile menu and then Attendance](#) to enter an absence.

If you wish to call in an absence prior to 8:00 a.m. or after 4:00 p.m. for the following day, please leave a message with the following information:

- Your child's full name
- Their teacher's name
- The reason for their absence

Lates

If students are late, they are to report to the office for a late slip and our office staff will update their attendance record. For students who are habitually late, the classroom teacher will notify parents and they will collaboratively come up with a plan to address the situation. If this plan is not effective, a meeting with administration, parents, teachers and students may be arranged to discuss possible solutions. Punctuality is essential for your child's success in learning and in life. Let's work together to ensure your child's success.

Appointments

We ask that you attempt to book appointments (doctor, dentist appointments, etc.) outside of instructional hours so that your child does not miss out on important learning. If this is unavoidable, we ask that you sign out your child at the school office when picking them up. This ensures that an appropriate adult has safely picked up your child.

Illness or Injury

It is important that you do not send a sick child to school to avoid putting others at risk. If a student exhibits symptoms of illness, their parents will be called immediately to pick them up. When notified of a sick child at school, please pick them up in a timely manner. In the interim, the child will be made as comfortable as possible. If it is deemed that the illness or injury appears to be serious, medical advice will be sought and followed.

For injuries or accidents, first aid will be administered as needed, and an attempt will be made to notify the parent(s), if the situation warrants it. When a parent or guardian cannot be reached, and the injury is serious, a staff member will accompany the student to the nearest clinic or hospital. If necessary, an ambulance will be called (at the expense of the child's



parent/guardian) to transport a critically injured child to hospital. Every effort will be made to contact the parent first.

Absences for Holidays

Regular attendance is mandated by the Government of Alberta's Education Act and is a vital factor in the successful completion of the program at each grade level. A great deal of learning occurs daily in the classroom through guided questions, dialogue and supported problem solving. Extended absences due to family holidays or overseas trips negatively affect your child's learning due to the enriched programming that happens in the classroom. We strongly discourage extended absences and request that you schedule family holidays or trips during school breaks.

Parents who choose to take their children out of school are choosing to accept responsibility for their children's learning during that period of time. Home education imparts responsibility to the parents to provide programming that meets the Alberta Education Curriculum guidelines. Teachers are not required to develop handouts or specific lessons for extended absences.

Medication Management Plan/Administration of Medication

All students who require medication management for physician-prescribed medications must have a *Student-Focused Medication Management Plan* to ensure that the medication information is complete and accurate. This plan is for students who regularly or infrequently take physician prescribed medication at school. If a student requires this type of medication to be administered at school, please contact the office so that the appropriate paperwork can be completed.

Medication must accompany the appropriate paperwork and must be appropriately labeled in the original container.

Notification of Changes of Information

It is extremely important for the safety of your child that the school be notified of any change in telephone numbers at home and/or work. We must have the ability to get a hold of you at all times. Emergency contact numbers must be kept up-to-date in case of emergency.

If you have a change of address, please notify the office as soon as possible and provide proof of your changed address.

Cold and Inclement Weather Policy

Recess for elementary students is a time to provide a break from regular school routine and a chance to get some exercise and fresh air. It is expected that students will dress for the weather. When the temperature is -23 Celsius or colder with the wind-chill, if there is a storm or extreme wind conditions or the air quality index is at 7 or higher, regular outside recess will be cancelled and students will remain indoors under staff supervision. District schools are generally not closed during periods of cold

weather, heavy snowfall or rain. It can be expected that unless weather conditions become extremely severe, all Edmonton Public Schools will remain open. Any notice of school closures will be made known through television or radio announcements.

Emergency Plans

Edmonton Public Schools uses a callout system called *SchoolMessenger*. If there is a major emergency at school, *SchoolMessenger* will contact all the phone numbers on your family's file, in case one of your numbers is unavailable. The system is already set up for voice messages, but we need your permission to contact you by text. For more information, go to [Urgent Message System](#). It is very important that all parents keep this information up-to-date by reporting any changes to our office immediately.

If an emergency occurs and students are required to evacuate, they will be relocated to St. George's Anglican Church or the Windsor Park Community League. Parents will be notified to come and pick their children up through *SchoolMessenger*. Should an emergency occur out of school hours, an announcement will be made through *SchoolMessenger*.

To help students learn how to act quickly and safely in case of emergency, evacuation, tornado and lockdown drills will be held regularly throughout the year. Teachers will help students to learn the procedures at the beginning of the year, prior to our first official drills. Instructions are posted in each room regarding exits to be used.

Curriculum Support for Parents

Alberta Education is working to update the curriculum for all K-6 students. Parents can visit alberta.ca/curriculum to learn more about what their children will be learning in the classroom. The following updates are in progress:

4-6 - Science- Updated September 2024

K-3 - Social Studies- Updated September 2025

4-6 - Social Studies- Updated September 2026

Parent-Student-Teacher Conferences

Parents will be kept informed of the academic progress and behaviour of their children through telephone calls, email and scheduled conferences. At Windsor Park, we have planned conferences in November and March. Parent and teacher conferences may be arranged by the school or by parents, at any time, to discuss student progress or behaviour.

Please access the [School Assessment Plan](#) on our website at windsorpark.epsb.ca for more information.

Student Learning and Conduct

Students learn best and thrive when they feel safe, supported and have a sense of belonging. It is our shared responsibility to ensure each student is provided with a welcoming, caring, respectful and safe learning environment. We also recognize that students need our help to understand our expectations for their behaviour, and perhaps more importantly, to learn and practice the skills needed to meet these expectations.

In alignment with the *Education Act*, [Board Policy HG.BP - Student Behaviour and Conduct](#), outlines the Board's expectations for our collective work in this area. School staff use the *Education Act*, S.A. 2012, c.E-03, Board Policy HG.BP—Student Behaviour and Conduct, and Administrative Regulation HG.AR – Student Behaviour and Conduct as the basis for creating The Windsor Park [Student Rights and Responsibilities](#) document. This document is designed to communicate expectations, and balances the overarching rights and responsibilities that are communicated in our Division policy with the unique context of our school. Parents are asked to review this document with their child to support positive behaviour and success in school.

Responsible Use of Technology Policy Agreement

At Windsor Park School, we believe that technology can be a powerful tool to enhance learning, enabling students to access information and collaborate with others across the school, community, and the internet. We believe that all students, staff and parents must be good digital citizens by following standards of acceptable use when using either school-owned technology (software, hardware, internet) or their own personal electronic device for school purposes while enrolled at Windsor Park School.

This declaration should be reviewed by both the student and their parent/guardian before using technology at school. Technology means any computer, software, network or internet access on an electronic device, no matter who owns it. Everyone is working together to make sure students use technology to learn in schools where everyone is respected, included and safe.

As a digital citizen at Windsor Park School, I will help create a positive online community in the following ways:

How should I use technology?

- ☐ I will use my device when a teacher asks me to, during my own study time or during breaks, in line with the school rules.
- ☐ I will use a strong passphrase, keep it secure and change it as needed.
- ☐ I will always log out of or lock my device when I am not using it.
- ☐ I will ask a teacher or trusted adult before signing in to a new app or website.
- ☐ I will take care of any device I am given access to.
- ☐ I will take breaks from my device when I need one, or when the teacher or trusted adult asks me to.

What should I do with technology at school?

- ☐ I will use technology time at school for learning, by selecting the right digital tool for the task.
- ☐ I will use technology to question, explore and reflect on information and its sources.
- ☐ I will give credit to the creators of information or media that is not my own.
- ☐ I will respect the Division network security measures to help keep myself and others safe.

How should I interact with other people?

- ☐ I will be honest and kind to people online.
- ☐ I will think about the person I am communicating with and think about how they might interpret my message.
- ☐ I will use language to share messages that are respectful to other.
- ☐ I will ask a trusted adult before contacting someone online that I don't already know in person.
- ☐ I will protect the personal information of myself and others.

What happens when something goes wrong?

- ☐ I will talk to a teacher or a trusted adult who will help me figure out how to make it right.
- ☐ I will immediately stop and tell a trusted adult if anything happens with technology that does not seem right or that makes me feel uncomfortable.

Field Trips

Our classes participate in a variety of field trips during the year. Trips are curriculum based and enhance classroom learning. Prior to their occurrence, parents will be provided specific information about the field trip (cost, method of transportation, itinerary, supervision etc.). Students not taking part in a field trip for reasons other than illness are expected to come to school. The teacher will provide alternate programming and make arrangements for supervision with another teacher. Please note, students must return a parent signed permission form in order to participate in each field trip.

Assemblies

Assemblies are held on a regular basis to demonstrate student learning, recognize positive contributions to the school, showcase student leadership, and build school spirit. Information about upcoming school assemblies will be posted on SchoolZone.

Communication

On-going communication between home and school is essential for student success in learning.

All students at Windsor Park have an agenda that is expected to travel between home and school. Parents should initial the agenda each day to indicate that they have reviewed it.

SchoolZone (<https://schoolzone-content.epsb.ca>) is our primary means of communication to advise parents of school activities, to provide online access to attendance records, school newsletters, achievement results, timetables, course history, school fee information and payments. SchoolZone also provides information about overdue library books and access to selected online educational resources. If you are unable to access SchoolZone, please contact our office for assistance.

Parents can contact the school at any time through email at windsor@epsb.ca or phone 780-433-3924. We encourage parents to stay in contact with their child's teacher to keep informed of their child's progress and to provide information that may be helpful in planning and programming for success.

Bicycles and Personal Property

The bicycle rack area is out-of-bounds except when parking or picking up bicycles or scooters. All bicycles and scooters must be locked and must not be ridden on school property to ensure the safety of others. We cannot assume financial responsibility for damaged or stolen bicycles, but we will make every effort to assist students in recovering their property if the need arises. As per legal requirements, students must wear bicycle safety helmets.

Please note, we ask that students do not bring skateboards or other equipment to school that cannot be locked up outside. We do not have the space to store these items in the school.

Students are discouraged from bringing money or other valuables such as toys and electronic gaming devices to school. The school will not be responsible for lost, broken or stolen personal items. Personal items are safest at home.

Use of Cell Phones on School Property

To support student engagement and wellbeing, the Government of Alberta has established standards restricting the use of personal mobile devices at school. Students are strongly discouraged from bringing cellphones to school. Students are not allowed to use cell phones, watches or other personal electronic devices during school hours without the permission of school staff. This includes making phone calls, text messaging, and taking photographs. Failure to meet these expectations will result in consequences as outlined in the Division and School Learning and Conduct Policy. The school is not responsible for the security of any personal electronic devices.

Footwear

Boot racks are located at the back entrances of the school for students. Outdoor footwear must be left on these racks. All students must have an extra pair of shoes for indoor use. These shoes must have non-marking soles. All footwear should be marked with your child's first initial and last name. The school cannot assume responsibility for lost footwear, but will make every effort to assist

students in recovering their property. We ask that all visitors coming into the school respect our effort to keep the floors clean for our students by removing their shoes at the door and placing them on the mats provided. Shoes with wheels in the sole are not permitted in the school.

Dress Code

At Edmonton Public Schools, students are expected to dress in a manner that reflects a welcoming, respectful, inclusive, safe and healthy learning environment. School expectations for student attire take into account a student's right to fairness, dignity and respect, and will not discriminate against students based on race, gender, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, socio-economic status, or body type.

Student safety and wellbeing are our highest priorities. Students are expected to refrain from wearing, carrying, or displaying any clothing or accessories which pose a safety hazard. Students are not permitted to wear lanyards around their neck.

Identification of Personal Property

All student footwear, clothing, and personal supplies should be clearly labeled. This greatly assists us in returning lost items to their owners. Small lost items such as glasses, rings, watches, keys, etc. may be checked for in the school office. Found articles of clothing and footwear are placed in the *Lost and Found* box located in the Division 2 boot room. The contents of this box is put on display periodically so parents and students can more easily look for lost items. Unclaimed items will be donated.

Library Learning Commons Services

The Library Learning Commons and all of its resources are for the benefit and pleasure of all individuals in the school. Students enrolled in the school may borrow books or use reference and periodical materials. Library users are to sign out all items they borrow, and are responsible for returning them on time and in good condition. Charges are made for lost, damaged and overdue books or materials. Detailed procedures for use of the library will be shared with all students and staff early in the school year.

Birthdays

Birthdays are special occasions for everyone, especially children. Each student receives recognition on their birthday, with an announcement made on WPTV and a "birthday pencil" provided by the principal. Students whose birthdays occur during weekends and holidays receive their recognition as close as possible to their birthday. July and August birthday pencils will be given out in June.

We ask that parents do not bring classroom birthday treats to school due the complexity with food allergies and the amount of instructional time absorbed with multiple birthdays in a year.

At school, it is very apparent when a child is excluded from a birthday party and always results in hurt feelings. For this reason, we ask that birthday invitations or after party items do not get distributed at school. Thank you in advance for your cooperation.

Visitors/Volunteers

We ask that all visitors sign in at the office prior to going anywhere else in the school. Please refer to *Parking and Student Drop Off/Pick Up* above for parking instructions.

School Council and Fundraising Society

School Council is a collective association of parents, teachers, and the principal whose purpose is to advise the principal and the school board regarding matters relating to the school. It is a means for parents and community members to work together with the school to support and enhance student learning in a variety of ways.

All parents are welcome and encouraged to attend our monthly School Council meetings. Meeting dates are determined by the incoming council executive. Meeting dates, agendas and newsletters are posted in SchoolZone.